

## **CLAN'S CODE OF CONDUCT FOR MEMBERS AND THEIR GUESTS WHO ATTEND ANY MEETINGS**

### **Purpose**

The purpose of this Code is to ensure that CLAN events are safe and respectful of everyone in attendance. CLAN is keen to maintain its reputation as a friendly, purposeful organisation.

CLAN has a duty of care to anyone who attends a CLAN event or function. They should be able to attend without fear for their safety and wellbeing. This is particularly true for workers and volunteers who are owed a duty of care under occupational health and safety law.

Functions that run with courtesy and respect for participants are more likely to have satisfying outcomes than those which are marred by disruption and unpleasantness.

Each person who attends events arranged by CLAN including workshops, meetings and support activities, is expected to abide by this Code of Conduct.

### **Code of Conduct**

We agree that we will:

1. Be courteous to one another, to all workers and volunteers and respect other people's feelings and opinions.
2. Listen while others are speaking, and not interrupt or disrupt discussion.
3. Respect people's privacy at all times for example by gaining their approval before taking their photographs and by not passing on to any other person any information about their participation in the event.
4. Not be aggressive or violent towards other people in our speech or behaviour.

### **What happens if these simple rules are not observed?**

If you are feeling overly distressed during an event or activity, we will encourage you to have a break away from the group.

If you seriously breach the above rules CLAN will ask you to leave the event or activity and may take whatever further action is necessary in the circumstances to ensure the safety and wellbeing of all participants.